



“When you know your why, your what has more impact because you're walking in or towards your purpose.”

– Michael Jr.

Kimberley Ivory
6461 Chariot St.
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To Whom It May Concern:

After contributing to the growth and success within a multitude of educational environments in the past 24 years, I am seeking new challenges with an educational institution in need of someone with exceptional educational, planning and leadership abilities. My instructional abilities combined with my commitment to quality professional development and work ethic would benefit your organization. I have attached my resume that details my qualifications and experience.

As an Educational Leader, I have developed confidence in my ability to engage, guide and instruct. My practical experience has given me valuable exposure to instructional environments that embrace academic excellence, learning communities in the 21st century and a student-centered approach to learning. My continued goals are to empower teachers and cultivate leadership skills. By encouraging educators to continually learn and develop their talents, I hope to build collaborative and culturally responsive learning environments.

I can bring research-based practices into your classrooms by working with and supporting teachers and administration with the goal of increasing student engagement, improving student achievement, and building teacher capacity. In addition, my strong organizational and conflict management skills will help me to optimize your institution's abilities to meet goals. Taking command of an operation or project, then guiding it to new performance levels, is my greatest strength. My education, experience, and commitment help me to embrace the opportunities and challenges that an educational institution brings. Know that my proven leadership skills, strong commitment to innovation, creativity, professional standards, and flexibility in devising initiative-taking responses to changing socioeconomic conditions would allow me to make a significant contribution to your institution.

I would appreciate an opportunity to discuss further my qualifications and interest in being a part of your community. Please feel free to visit my website, kimivory.com, for further qualifications. Thank you for your consideration. Please feel free to call me at 404-542-5806. Please leave a message if I am not available, I will return your call.

Sincerely,
Kimberley R. Ivory

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JOB PERFORMANCE

- **Outcome:** 27.3% increase of ELL 2nd graders reading on a 2nd grade level or higher as determined by Fountas and Pinnell Assessment System.
- **Outcome:** 28.1% increase of 3rd graders reading on a 3rd grade level or higher as determined by Fountas and Pinnell Assessment System.
- **Outcome:** Coordinated 20 teachers to implement "Growing Readers Program" to deliver effective Reading strategies and conferring habits.
- **Outcome:** Designed and facilitated professional development to 150 elementary and support teachers on Lesson Internalization, Unpacking Math, Reading Standards and Guided Reading.
- **Outcome:** Implemented a Professional Learning Cycle with 80% of Teachers performing Gradual Release Model.

LEADERSHIP EXPERIENCE

Instructional Coach 2018-2023

- Modeled, demonstrated, and co-taught lessons using various instructional and classroom management best practices
- Completed daily observations and provided immediate feedback to all teachers which improved instruction and student achievement in Preschool and Pre-Kindergarten
- Collaborated with teachers to increase their familiarity with and utilization of available instructional resources and professional development opportunities
- Created and supported professional learning communities of teachers to improve the effectiveness of their teaching strategies

STEM Program Specialist 2017-2018

- Collaborated with local agencies, school community and other stakeholders to create viable and sustainable partnerships for STEAM events.
- Research and developed Science and Math Curriculum for classrooms
- Developed and Implemented comprehensive STEAM program requirements for Professional Learning
- Collaborated with district and local school leadership teams to define program requirements for STEM Certification.

Math Interventionist 2016-2017

- Disaggregated data to provide Professional Development to teachers for Instructional support
- Collaborated with teachers, administration, and families to help identify best practices for individual and small groups of students
- Assisted with identifying students for placement in intervention groups
- Supported implementation of assessment tools and data management systems

Leadership Team 2016-present

- Developed the school's Comprehensive Educational Plan that is aligned with the school-based budget.
- Collaborated with school community and evaluated the effectiveness of the school's educational programs and their impact on student achievement.

- Coordinated with School Improvement Team to develop and align Comprehensive School Improvement Plan to cultivate and promote student growth and achievement.

EDUCATION AND TEACHING CERTIFICATION

ESOL Certification

2022, Atlanta Metropolitan Regional Educational Service Agency, Smyrna GA 30080

Growing Readers Early Literacy Certification

2019, Metropolitan Regional Educational Service Agency Smyrna, GA 30080

Teacher Leader Endorsement

2019, Metropolitan Regional Educational Service Agency Smyrna, GA 30080

STEM Certification

2018, National Institute for STEM Education, Houston, TX 77056

Gifted Endorsement

2009, Atlanta Metropolitan Regional Educational Service Agency, Smyrna GA 30080

Reading Endorsement

2007, Georgia State University, Atlanta, GA 30303

Master of Arts Degree Curriculum and Instruction

1996-98, Michigan State University, East Lansing, MI 48824

Bachelor of Arts Degree Elementary Education

1991-96, Michigan State University, East Lansing, MI 48824, Minors: Psychology/Social Studies

PROFESSIONAL EXPERIENCE

Dekalb County Schools

Dresden Elementary
2020-Current

Atlanta Public Schools

Harper Archer Elementary
2015-2020

Clayton County Schools

Roberts T. Smith Elementary
2007-2014

Fulton County Schools

Oak Knoll/Randolph Elementary
2005-2007, 2014-2015

Detroit Public Schools

Detroit, MI 488221
1998-2005

PROFESSIONAL DEVELOPMENT/TRAINING EXPERIENCE

TNTP Training Program

Participated in a systematic transformational program that provided professional learning in Coaching, Assessing Classroom instruction and systematic reform practices to transform educational institutions.

RELAY/GSE Leadership Program Training

Participated in an intense practice-based program that used to prepare school and system leaders to improve skills in core instructional and cultural leadership to help teachers address instructional practices and student culture.

Components of Balanced Literacy and Strategies for the Classroom

Developed and conducted Professional Development on the use and benefits of a well-balanced literacy program.

Data Review Protocols

Training and professional development opportunities regarding data collection technology and data analysis can support all staff members in the responsible and consistent use of data.

Unit Internalization

Implemented a protocol plan for teachers to use to help internalize and deepen their understanding of Math and Literacy Curriculum to prepare for and deliver high-quality instruction.

Math Instructional Strategies

Planned and presented a professional development session, "Critical Thinking for All Learners," where teachers were given mathematical questioning practices and problem-solving strategies to help foster and develop a habit of critical and high order thinking amongst students in their classroom.

Highlights

- Math and Science Curriculum Developer
- Staff Professional Development
- Data Analysis
- Assessment Tools
- Training Programs & Materials
- Student Assessment & Tracking
- Parent and Community Involvement
- Master Teacher
- 20 years teaching experience in gr.1-7
- Teacher Mentor
- Teacher of the Year 2017-2018

REFERENCES

Chad Cabrera
DeKalb County Schools
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